

Mr. Rummelhoff's Advanced Algebra with Trigonometry Course Syllabus and Expectations for the 2011 and 2012 school year

Students

- **Be in your seat, with ID on, notebooks, textbook, workbook, pencil, and calculator out, ready to learn when the bell rings.** This is part of your attendance/participation grade.
- Respect yourself, others, and their property.
- Use language and behavior that is appropriate for school, work, and civilized society.
- Complete all homework, tests, and quizzes in **PENCIL-showing all work**, including UNITS (when necessary).
- **NO CREDIT** will be given for any work completed in **pen**.
- Be prepared to have homework four to five times a week.
- When class time is given to work on assignments, students must work until the end of class on the given math assignment. Also, part of your attendance/participation grade.

Mr. Rummelhoff

- Give advanced notice of tests and some quizzes so students can prepare.
- Return graded papers in a timely manner.
- Be available for extra help when students ask.

Parents

- Ask your students what they did in their Math class each day, whether or not they have homework, and help them with homework when able.
- Support your student's need for extra help with their Math homework, by recommending they seek it out from Mr. Rummelhoff (or another Math Tutor's help) before, or after school. The School will provide tutors available Monday-Thursday after school and Saturday.
- Contact Mr. Rummelhoff by e-mail (Parummelhoff@cps.edu) or by phone 773-534-5644 with any questions or concerns regarding your student's performance or progress in their Math class. Email is the preferred method.

Class materials needed **daily** (Bring to class every day, including test days)

- Text book (Algebra 2, by Larson, Boswell, Kanold and Stiff, published by McDougal Littell)
- Workbook (I will distribute these when we start using them)
- Two (2) **Green** Notebooks 100-150 pages each with no perforations (Only for Math). One for homework and one for notes
- One (1) **Green** 3-Prong Portfolio with 2 Pockets (for loose leaf paper and returned test and quizzes)
- Wide ruled loose-leaf notebook paper for quizzes (Sheet pulled out of notebooks will not be excepted)
- Pencils and erasers (mechanical pencils recommended) (Pen is not to be used on any of your math work)
- Colored pencils (8 or 12 pack)
- 2 Red pens (For grading and correcting papers)
- **Graphing calculator** (TI-83, TI-83 plus, TI-84)
- Completed homework (only excepted if in homework notebook)

Attendance Policy

- Daily attendance is mandatory! School policies regarding attendance and punctuality will be strictly enforced. (More than 5 excused or unexcused absences in one semester results in a lower grade by one letter. Three (3) tardies = one (1) unexcused absence). Only exemptions will be given by the attendance office and school administration.
- Each tardy will be a 5% deduction off the attendance/participation grade.
- Each excused absence will be 2% points off the attendance/participation grade (for lack of participation).
- Each unexcused absence will be 50% points off the attendance/participation grade, and the total grade will be lowered one letter grade for every 2 unexcused absences. I will use gradespeed attendance codes to determine if absences are excused or unexcused. Unexcused code- AUX, AUFD, AUHD
- Permits will not be signed if you are receiving below 70%.

Homework Policy

- Homework is for practice, and you're bound to make some mistakes; that's part of the process. Homework is the time to make mistakes and correct them, since it will be graded on effort and completeness, not on accuracy. You **MUST** show your work in pencil to receive full credit.
- The teacher **DOES NOT** accept any late homework. If you do not complete the homework by the due date, still complete it, as it will be used as your study guide for test and quizzes.
- It is up to the student to ask the teacher limited questions for clarification on the homework. Otherwise, the teacher will assume the students understand the assignments given and are responsible for displaying that knowledge and understanding on assessments.
- Students will be responsible for keeping track of their homework assignments by using their planner.
- I will post important information on my website www.MrRummelhoff.com

Grading policy

Grades on assignments will be calculated on a "weighted" system and then converted to a percentage. I will not round.

The following percentages will translate to the appropriate letter grades:

A-90 and above B-80-89.99 C-70-79.99 D-60-69.99 F-59.99 and below

Grades will be given for homework completion, quizzes, tests, and attendance/participation, based on the following distribution.

Tests	40%
Final Exam	10%
Quizzes	25%
Home Work	15%
Attendance / Participation	10%

Make up policy

If you have an excused absence, you will have one day per missed day to make up missed work. This includes tests and homework. The student is responsible for showing makeup homework to Mr. Rummelhoff. The student is responsible for making up any missed tests by scheduling them with Mr. Rummelhoff the day they return. There are no make ups on quizzes as the lowest two quiz scores per semester will be dropped. Failure to schedule a makeup test or show homework will result in a zero.

Bathroom and pass policy

Bathroom use and Passes are for **EMERGENCY** use only. Plan your day around your classes. Leaving homework, books, ect. in other rooms or locker is not an emergency.

Cheating

Cheating is a serious offense and will not be tolerated. Any student suspected of cheating will receive no credit for the assignment, quiz, or test. Cheating includes copying another student's homework assignment. While students are encouraged to work together and discuss homework, each student must complete and submit his/her own assignment.

Your Algebra 2 text book is available online, saving you the hassle of ever taking the book home. In addition, the online book offers guided practice and much much more! Here are instructions on how to get the book online.

1. Go to <http://www.classzone.com/cz/validate.htm> and enter the correct information for your book.
- 2.

	Algebra 2
Activation Code	3211195-10
ISBN #	9780618756483

3. Create an account if you have never used Classzone before. Otherwise skip to step 4.
 - You will be asked to create a username/password. I recommend using the username/password that you use for gradespeed.
4. You may have to select your book by following the selection guide at the bottom of the page. Make sure you select the book with a 2007 copyright year, not 2011.